



**CITY OF ASHLAND  
815 EAST BROADWAY  
(SOUTHERN BOONE FIRE DISTRICT TRAINING FACILITY)  
ASHLAND, MO. 65010  
BOARD OF ALDERMEN AGENDA  
TUESDAY, OCTOBER 01, 2019  
7:00 P.M.**

Call regular meeting to order

Pledge of Allegiance

Roll Call

**CONSENT**

1. Consideration of the 10-01-2019 agenda: **Action:** \_\_\_\_\_
2. Consideration of the 9-17-2019 meeting minutes: **Action:** \_\_\_\_\_

**PUBLIC COMMENTS**

3. Anyone wishing to appear before the Board

**APPOINTMENTS**

4. None

**COUNCIL BILLS**

5. Council Bill No. 2019-039, an ordinance granting an easement to Spectrum Mid-America, LLC. First reading by title only. **Action:** \_\_\_\_\_

**ORDINANCES**

6. Ordinance No. 1270, an approving the final plat for Lakeview Estates Plat 9. **Action:** \_\_\_\_\_

**RESOLUTIONS**

7. None

**OTHER**

8. Accept resignation from Brad Williamson from Planning and Zoning Commission. **Action:** \_\_\_\_\_

9. Request from Ashland Assembly of God Church to block off the flow of traffic on Kristy Lane just north of the intersection of Redwood Drive in the West Oaks Subdivision on October 31, 2019 from 6 pm and ending at 9 pm. **Action:** \_\_\_\_\_
10. Request from the Ashland Parks and Recreation Board for the Board of Aldermen approval for approximately \$40,000 cost sharing with the Lions Club grant for a self-contained new bathroom, if the Lion's Club grant is received. Also, contingent upon the approval of a line of credit. **Action:** \_\_\_\_\_
11. Request from the Ashland Parks and Recreation Board for the Board of Aldermen approval of a line-of-credit for the Parks from the City Reserve for the sole purpose of matching grant requirements. Funds would be repaid from the Park Tax Revenue. **Action:** \_\_\_\_\_
12. Rejection of all bids for the construction of a new City Hall. **Action:** \_\_\_\_\_

### DISCUSSION

13. None

### REPORTS

14. Mayor's Report
15. Police Chief's monthly Report
16. City Attorney's Report
17. Board of Aldermen's Report
18. Vote to go into executive session pursuant to Chapter 610.021 (1) legal actions, causes of action or litigation involving a public governmental body
19. Go into open session and report action taken/if any
20. Vote to adjourn the meeting

The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc.) that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours in advance of the meeting)

Posted: 9-27-2019@ 9:30<sup>am</sup> 01

City Hall and website: [www.ashlandmo.us](http://www.ashlandmo.us)

TUESDAY, SEPTEMBER 17, 2019  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

**DRAFT COPY NOT APPROVED BY BOARD**

Mayor Rhorer called the regular meeting to order at 7:00 p.m. on September 17, 2019 at 815 East Broadway, Ashland, Missouri.

Mayor Rhorer led in the pledge of allegiance.

Mayor Rhorer called the roll:

Ward One: Leslie Martin-here, Danny Clay-here  
Ward Two: Jesse Bronson-here, Richard Sullivan-here  
Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, Lyn Woolford, Police Chief, Tony St. Romaine, Interim City Administrator and James Creel, Public Works Director.

Mayor Rhorer presented the agenda of September 17, 2019 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to approve the agenda as presented. Mayor Rhorer called for the vote. Motion carried.

Mayor Rhorer presented the minutes of September 03, 2019 Board meeting for consideration. Alderman Bronson made motion and seconded by Alderman Clay to approve the minutes as presented. Mayor Rhorer called for corrections or amendments. Mayor Rhorer called for the vote. Motion carried.

Mayor Rhorer asked anyone wishing to appear before the Board to come to the podium and state their name and place of residence on any subject. He stated this is the only public speaking portion of the meeting.

Ann Jackson representative from the Ashland Assembly of God Church (across from Breaktime) passed around a letter requesting closing off a block of Kristi from 6:00 p.m. to 9:00 p.m. on Halloween night. She stated the Church has an unofficial community event where they pass out water, coffee, hot chocolate and Halloween candy. She stated their concern is the automobile traffic. She stated they put up a 10' x 10' tent. Alderman Bronson asked how many people live there would be affected. Mayor Rhorer asked that he be called reference this request. He felt if the Board did decide to let them he would need to know how the neighborhood would be notified. He stated they would need to consult with the City Administrator and Police Chief before this goes before the Board for a vote.

Richard Ward asked if there was a Park Board recommendation on this agenda? Mayor Rhorer reported there was not a Parks and Recreation recommendation on the agenda tonight.

Danny Shires and Kyle Nichols of Spectrum reported they were applying for an easement at the water tower to upgrade their system and would like to have this completed in the next couple of months. Tony St. Romaine, Interim City Administrator reported there was some confusion on this since we sold the wireless leases rights. Mayor Rhorer stated they need to get with Tony St. Romaine on this matter.

A female in the audience asked what meeting the tennis courts would be discussed at. Mayor Rhorer reported we did not have it on the agenda tonight. Alderman Bronson reported the Park Board would make a recommendation to the Board of Aldermen.

Mayor Rhorer presented Council Bill No. 2019-038 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2019-038, an ordinance approving the final plat for Lakeview Estates Plat 9. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Sapp reported this went before the Planning and Zoning Commission and they recommended approval. Larkin Powers was present to answer any questions from the Board. Alderman Lewis questioned if this was east of the Salter building. Larkin Powers reported that it was. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1269 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up an ordinance authorizing the Mayor to enter into a cooperative agreement to partner with Southern Boone School District in the cost sharing of repairs made to Henry Clay Blvd and driveway/sidewalk of the elementary school. Mayor Rhorer called for questions or comments. Tony St Romaine, City Administrator stated there is a small correction in the Watson agreement. He stated that the Resolution passed in August was for the cooperative agreement with Boone County Contract and they are going off of the City of Columbia contract. He stated the pricing is not going to change. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

#### Mayor's Report:

Mayor Rhorer reported that Tony St Romaine and himself have met with groups and had preliminary discussion about establishing a TIF Board. He stated it would have eleven members. He informed them he would bring more information back to the Board when it is available. He stated that someone from the fire department, school and library would be on the Board since it may affect them.

#### City Administrator's Report:

Tony St. Romaine, Interim City Administrator updated the Board on the TEAP grant application for the connection of Industrial Drive and Perry Avenue. He stated the Mid-Mo Regional Planning Commission is writing the grant and it will be a 50/50 match.

He reminded everyone of the September 26 public meeting on the Henry Clay Blvd. round-a-bout from 4:00 p.m. to 6:00 p.m. at the school.

#### Public Works Director's monthly report:

James Creel, Public Works Director reported they did the electrical upgrades at the park. He stated they have worked on a storm water issue at 502 and 504 Redwing Drive. He stated they have done multiple curb projects. He discussed the Main Street and Broadway storm water project and the need to reroute some infrastructure and there should be a change order on this project. He updated the Board on the Main Street sidewalk project and the delay of curb and gutter. He stated the issue of the grade was not correct so they had to tear it out and it will be re-poured tomorrow. He stated the 800 Block of South Henry Clay Blvd. should move forward within the next two weeks. James Creel updated the Board on the park maintenance, repair and concrete pour for the benches in the dog park. He stated they will begin remodeling the bathroom next week and make them a.d.a. accessible, properly lit and they are looking at options for keeping the bathrooms open in the winter.

#### City Attorney's Report:

Jeff Kays, City Attorney was not present.

#### Board of Aldermen's Reports:

Alderman Sapp stated he was approached about the concern of no parking signs around Perry Ave and limited parking time in front of post office not being installed yet. James Creel, Public Works Supervisor

stated he was unaware the Board passed these ordinances. James Creel reported they are in the process of getting an agreement with Boone County Public Works on making our signs instead of ordering them through companies.

Alderman Bronson stated he received complaints on speeding on Johnson. He stated he did not see an issue at the times he went over to monitor it. Chief Woolford reported he would see if he could place the speed monitor in that area.

Alderman Bronson encouraged the Board to participate in the walking school bus.

Alderman Lewis reported a curb issue at 607 Teakwood Drive.

Alderman Lewis thanked the police force for assisting in their work site theft of tools and equipment. He stated with cooperation they were able to recover some tools. He thanked them for keeping the town safe.

Mayor Rhorer informed the Public Works Department that Margaret Campbell thanked them for getting the mowing done on Angel Lane.

Alderman Bronson made motion and seconded by Alderman Clay to close the open meeting and go into executive session pursuant to Chapter 610.021 (2) leasing, purchasing or sale of real estates with a ten minute break. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-nay, Alderman Clay-aye. Motion carried.

Mayor Rhorer reported we are back in open session with no reportable action taken.

Alderman Bronson made motion and seconded by Alderman Clay to adjourn the meeting. Mayor Rhorer called for the vote. Motion carried.

Darla Sapp, City Clerk

Gene Rhorer, Mayor



COUNCIL BILL NO. 2019-039

ORDINANCE NO.

AN ORDINANCE GRANTING AN EASEMENT TO SPECTRUM MID-AMERICA, LLC

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen authorizes the Mayor, Gene Rhorer, to execute and easement to Spectrum Mid-America, LLC. The legal description of the easement is attached in Exhibit A and made part of this ordinance.

Section 2. Spectrum Mid-America, LLC is hereby authorized and directed to cause a copy of the easement to be recorded in the office of the Boone County Recorder of Deeds, Columbia, Missouri.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Gene Rhorer, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

Certified as to correct form:

\_\_\_\_\_  
Jeffrey Kays, City Attorney

Return to:

Charter Communications  
941 Charter Commons Drive  
Town and Country, MO 63017  
Attn: Area Vice President

**GRANT OF EASEMENT**

**THIS EASEMENT AGREEMENT** is entered into as of August 14, 2019 by and between City of Ashland (“Grantor”), and SPECTRUM MID-AMERICA, LLC (“Operator”).

**THE PARTIES HERETO AGREE AS FOLLOWS:**

- 1. GRANT OF EASEMENT.** For valuable consideration in the amount of (\$0.00), the receipt and sufficiency of which are hereby acknowledged, Grantor hereby grants to Operator, its successors and assigns, an irrevocable, unrestricted easement to the Property or portion thereof (as defined in Section 2) for the installation, maintenance, operation, improvement, removal and repair of cable television system and other communications facilities, including, without limitation, lines, cables, amplifiers, nodes, utility cabinets, and other electronic equipment (the “Facilities”). Grantor hereby agrees that the Facilities shall remain the property of Operator, and are removable at Operator’s option. The easement shall include the right of ingress and egress to the Property for the purpose of installation, maintenance, operation, improvement, removal and repair of the Facilities during normal working hours or any other time, day or night, in the event of an emergency situation which, in Operator’s reasonable determination, affects the normal operation of the cable system. Grantor warrants that he has title to the Property and that Operator shall have peaceable enjoyment of such easement.
- 2. PROPERTY.** Grantor’s property (the “Property”) is situated in the City of Ashland, County of Boone, State of Missouri (the “Community”), with a street address of “Highway 63 & Y”. A legal description of the Property in which the easement has been granted is set forth on Exhibit A, which is attached hereto and by reference made a part hereof.
- 3. REPAIR.** Operator shall repair to the reasonable satisfaction of Grantor any structure, fence, paving, landscaping or other part of the Property which is altered or damaged during the installation, maintenance, repair or removal of the Facilities in the easement.

4. **ASSIGNMENT.** Operator may assign this Easement Agreement to any entity or individual that is a successor to Operator as a cable communications franchisee in the Community. No consent to such assignment is required from Grantor.

5. **TERM.** This Easement Agreement shall remain in full force and effect for so long as Operator (or its successors-in-interest) holds a cable communications franchise or other right to provide communications services in the Community. In the event of a dispute as to the termination date of a franchise, this Easement Agreement shall remain in force until such dispute is finally resolved. The grant of this easement is not conditioned upon the provision of cable communications service to the Property. Non-use or a limited use of this easement shall not prevent Operator from later making full use of the easement. This Easement Agreement may be terminated and abandoned by Operator upon the giving of sixty (60) days prior written notice to Grantor and after a reasonable opportunity is provided to remove the Facilities from the Property. Upon such termination and removal, Operator shall record such documents as are necessary to abandon the easement.

6. **NON-INTERFERENCE.** Grantor, for himself, his heirs, successors and assigns, covenants that the Property shall not be used in any manner which might interfere with or damage the Facilities, or which might interfere with the maintenance, operation or removal of the Facilities.

7. **BINDING.** The provisions and covenants contained in this easement shall run with the land and shall bind and inure to the benefit of the respective successors-in-interest of the parties hereto.

8. **RECORDATION.** Upon completion of the installation of the Facilities on the Property, Operator may record this Easement Agreement in the real property records of the county or other local government where the Property is located.

9. **NOTICE.** All notices to be given by one party to this Easement Agreement to the other party hereto shall be in writing, by certified mail to the following addresses:

(i) If to Grantor:  
City of Ashland  
109 East Broadway – PO Box 135  
Ashland, MO 65010

(ii) If to Operator:  
Spectrum Mid-America, LLC  
941 Charter Commons Drive  
Town and Country, MO 63017  
Attn: Area Vice President

*with a copy to:* Spectrum Mid-America, LLC  
12405 Powerscourt Drive  
St. Louis, Missouri 63131  
Attn: Legal Operations



10. **FURTHER DOCUMENTS.** Grantor will execute any and all further documents which Operator reasonably requests to assure that Operator has the rights granted in this easement.

**IN WITNESS WHEREOF**, the parties have executed this Easement Agreement as of the date first written above.

GRANTOR:  
**CITY OF ASHLAND**

OPERATOR:  
**SPECTRUM MID-AMERICA, LLC**  
By: Charter Communications, Inc., Its Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGEMENTS**

STATE OF MISSOURI

COUNTY OF \_\_\_\_\_

On this day personally appeared \_\_\_\_\_, (name) to me known, to be the \_\_\_\_\_ (title) of **CITY OF ASHLAND**, who executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said entity, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

GIVEN under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

STATE OF MISSOURI

COUNTY OF \_\_\_\_\_

On this day personally appeared **ROBERT BURTON**, to me known, to be the **AREA VICE PRESIDENT** of **SPECTRUM MID-AMERICA, LLC**, who executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said entity, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

GIVEN under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

**EXHIBIT A**

Attached to and Forming a Part of  
Easement Agreement  
between  
CITY OF ASHLAND, as Grantor  
and  
SPECTRUM MID-AMERICA, LLC, as Operator

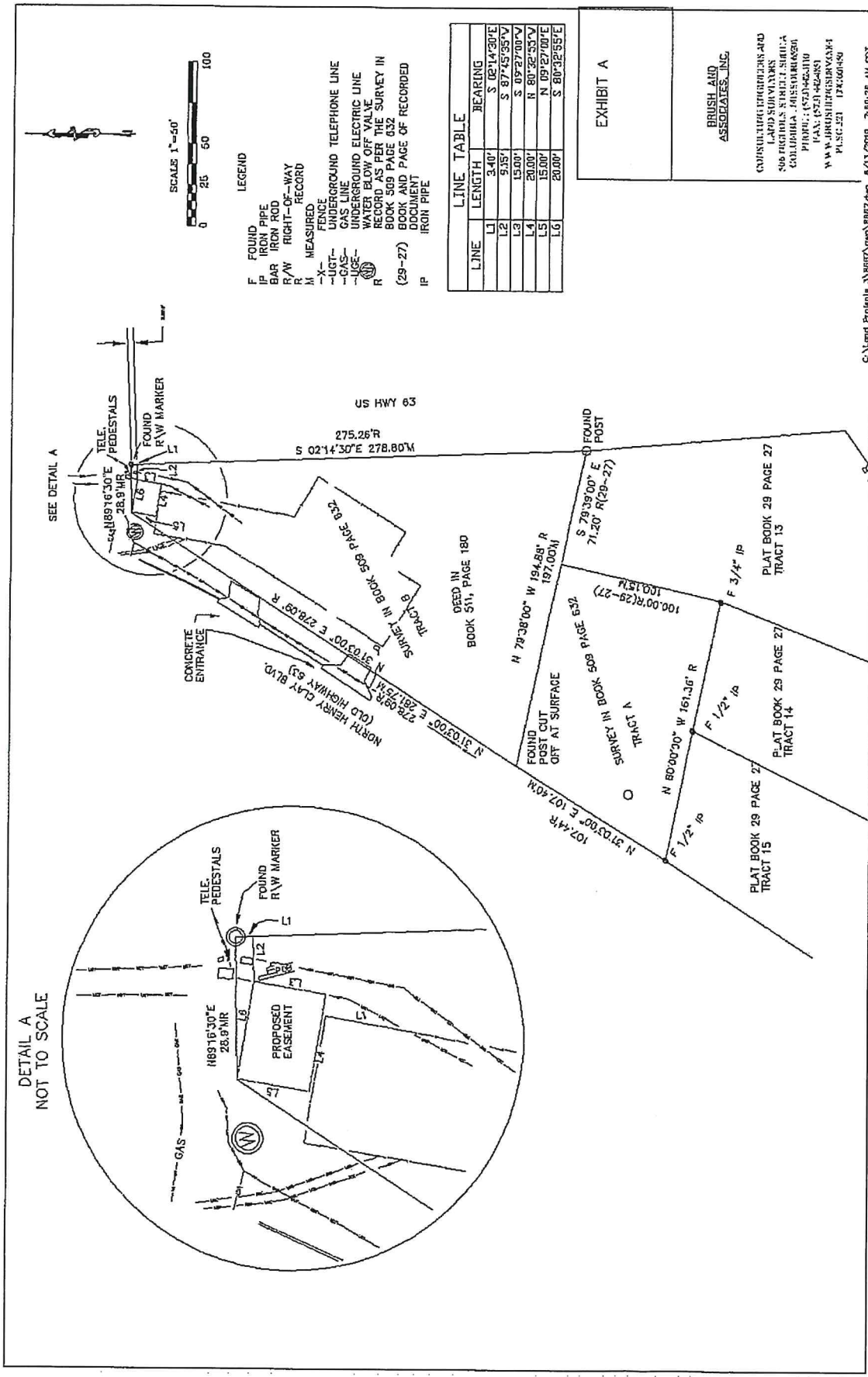
**Legal Description**

AN EASEMENT LOCATED ON A TRACT IN THE SOUTH EAST QUARTER OF SECTION 10, TOWNSHIP 46 NORTH, RANGE 12 WEST AND BEING A PART OF TRACT B AS SHOWN BY THE SURVEY IN BOOK 509 PAGE 632, ALSO BEING A PART OF THE TRACT DESCRIBED BY THE DEED IN BOOK 511 PAGE 180 ALL OF THE BOONE COUNTY RECORDS. SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

STARTING AT THE NORTH EAST CORNER OF SAID TRACT B; THENCE WITH THE EAST LINE OF SAID TRACT B S 02°14'30"E, 3.40 FEET; THENCE LEAVING THE EAST LINE OF SAID TRACT B S 87°45'35"W, 9.15 FEET TO THE POINT OF BEGINNING:

THENCE FROM THE POINT OF BEGINNING  
S 09°27'00"W, 15.00 FEET; THENCE N 80°32'55"W, 20.00 FEET; THENCE  
N 09°27'00"E, 15.00 FEET; THENCE S 80°32'55"E, 20.00 FEET TO THE POINT OF BEGINNING  
AND CONTAINING 300 SQUARE FEET.

# EXHIBIT B



- LEGEND**
- F FOUND
  - IP IRON PIPE
  - BAR IRON ROD
  - R/W RIGHT-OF-WAY
  - R RECORD
  - M MEASURED
  - X- FENCE
  - O- UNDERGROUND TELEPHONE LINE
  - C- UNDERGROUND ELECTRIC LINE
  - L- UNDERGROUND WATER BLOW OFF VALVE
  - G- RECORD AS PER THE SURVEY IN BOOK 509 PAGE 032
  - (29-27) BOOK AND PAGE OF RECORDED DOCUMENT
  - IP IRON PIPE

**LINE TABLE**

LINE	LENGTH	BEARING
L1	3.40'	S 02°14'30"E
L2	5.15'	S 87°45'35"W
L3	15.00'	S 02°27'00"W
L4	30.00'	N 80°26'33"W
L5	15.00'	N 09°27'00"E
L6	20.00'	S 80°32'55"E

EXHIBIT A

**BRUSH AND ASSOCIATES, INC.**

CONSULTING ENGINEERS AND LAND SURVEYORS  
509 PUGHMILLS STREET, SUITE A  
COLUMBIA, MISSOURI 65204  
PHONE: (314) 424-8100  
FAX: (314) 424-8104  
WWW.BRUSHANDASSOCIATES.COM  
PLS. 61.121 124360480

DETAIL A  
NOT TO SCALE

SEE DETAIL A

C:\Land Projects\314887\Map\BRB7.dwg 8/13/2016 7:58:28 AM COT

## MEMORANDUM

DATE: September 11, 2019

TO: Honorable Mayor and Board of Aldermen

FROM: Planning and Zoning Commission

RE: Recommendation from the Planning and Zoning Commission

1. The Planning and Zoning Commission recommends the approval of the Lakeview Estates Plat No. 9, for Larkin Powers, on Parcel ID # 24-600-00-03-001.00 01, to the City of Ashland Board of Aldermen.

Carrie Fischer  
Administrative Assistant

AN ORDINANCE APPROVING THE FINAL PLAT FOR LAKEVIEW ESTATES PLAT 9

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WHEREAS, the City has enacted a Subdivision Ordinance; and

WHEREAS, in accordance with the Subdivision Regulations, The Planning and Zoning Commission has recommended the approval of the Lakeview Estates Plat 9 at their meeting on September 10, 2019; and

WHEREAS, the Board of Aldermen accepts the recommendation of the Planning and Zoning Commission.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The final plat of Lakeview Estates Plat 9, meets the requirements of Chapter 11, Subdivision Regulations, of the City of Ashland Municipal Code and approved for recording.

Section 2. The legal description of the subdivision is as follows:

A tract of land located in the southwest quarter of the northwest quarter of Section 14, Township 46 North, Range 12 West, City of Ashland, Boone County, Missouri, being part of Lot 801 of Lakeview Estates Plat 8 as recorded in Plat Book 40, Page 62, said lot also as described by the warranty deed recorded in Book 5048, Page 115; Both being of the Boone County Records and being more particularly described as follows:

Beginning at the Southeast corner of the southwest quarter of the northwest quarter of section 14, township 46 North, Range 12 West, Thence N89°43'00"W, 506.44 feet; Thence N00°49'10"E, 125.02 feet to the south right-of-way of Ashley Drive; Thence along the south right-of-way of Ashley Drive S89°43'05"E, 506.44 feet to the northeast corner of said Lot 801; Thence along the east line of said Lot 801, S0°49'10"W, 125.03 feet to the point of beginning and containing 1.45 acres.

Section 3. The City Clerk is hereby instructed to have the plat recorded.

Section 4. This ordinance shall be in full force and effect after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Gene Rhorer, Mayor



Attest:

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Darla Sapp, City Clerk

Certified as to correct form:

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Jeffrey Kays, City Attorney

## Darla Sapp

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**From:** Ernie Wren <erniewren@gmail.com>  
**Sent:** Monday, September 16, 2019 7:34 PM  
**To:** Carrie Fischer; Darla Sapp; Gene Rhorer; Jeff Sapp  
**Subject:** Fwd: Resignation

----- Forwarded message -----

**From:** **bwilliam3000** <bwilliam3000@gmail.com>  
**Date:** Fri, Sep 6, 2019 at 3:10 PM  
**Subject:** Resignation  
**To:** <erniewren@gmail.com>

Hello, Ernie. I wanted to tell you first as Chairman before I advised the members of P&Z, but I need to resign my position as a Commissioner as I am moving to Nixa. I have enjoyed serving on the P&Z Committee and have a lot of respect for the knowledge and ethics of its members. I know P&Z will continue to serve the community well and will always look out for the best interests of Ashland. I wish everyone the best in this exciting time of growth in the community.

-Brad Williamson

Sent from my U.S. Cellular® Smartphone



# City of Ashland

109 East Broadway, Ashland, Missouri 65010

**Department Source:**

**To: Board of Alderpersons**

**From:** Tony St Romaine

**Board Meeting Date:** October 1, 2019

**Re:** Ashland Assembly of God Request for Street Closure

**EXECUTIVE SUMMARY:**

The Ashland Assembly of God has submitted a request for a street closure on October 31 for a Halloween (Trick or Treat) event on Kristy Lane.

**DISCUSSION:**

Their request is for the City of Ashland to block off Kristy Lane north of the intersection of Redwood Drive beginning at 6:00 pm and ending at 9:00 pm. This request does not include a street closure at a northern intersection of Kristy Lane, so traffic could still enter Kristy Lane from the north.

After reviewing the request with Police Chief Woolford from a traffic management and safety point-of-view, the consensus opinion was that a closed street can always be an impediment to response time for fire/medical/police.

Additionally, and perhaps more important, street closures for private events should not be granted until those affected by the street closure (residents of Kristy Lane within the closure area) are polled and a majority agree to the request. Pastor Rob Jackson indicated that he did not have sufficient time this year to conduct a poll.

**FISCAL IMPACT:**

Short Term Impact (cost proposed legislation the next 2 years): \$0

Long Term Impact: \$0

**SUGGESTED BOARD ACTION:**

Staff recommends denial of the street closure request.

# Ashland Assembly of God Church

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September 17, 2019

City of Ashland, Missouri

Good Evening. My name is Rob Jackson and I am the pastor of the Ashland Assembly of God Church. We would like to make a request to block off the flow of traffic on Kristy Lane just north of the intersection of Redwood Drive in the West Oaks Subdivision on October 31, 2019.

I would like to extend my apologies for not being able to be present for your meeting and making this presentation from myself.

The Ashland Assembly of God Church has been participating in the unofficial community event of Halloween and Trick or Treating on October 31<sup>st</sup> for the past five years. We have been doing this by setting up a 10' X 10' Canopy in the driveway of Bob & Fonda Jackson that empties onto Kristy Lane (704 Redwood Drive) and handing out the traditional Trick or Treat Candy. The Ashland Assembly of God Church Body has furthered the experience with free cups of hot chocolate and coffee and water. We have watched this event become very popular in the neighborhood; so much that parents and children have looked forward to visiting our location sometime during the evening. And many parents use this location as a point of meeting.

In the last two years we have become concerned with the automobile traffic in this specific area. Most of the people will walk the neighborhood. Many of them will come from an area outside of Ashland and park somewhere in the subdivision and walk with their children. Some people, however, will drive vehicles into this subdivision and follow their children while they continue with the Halloween Trick or Treating. For the most part, this subdivision has allowed for that opportunity. Our concern is the motorized vehicle traffic in the area specific to our location. That is specifically the area immediately north of intersection of Kristy Lane and Redwood Drive, as it can become quite concentrated with pedestrians of all ages as families converse and gather together and partake of some coffee and hot chocolate and good conversation not to mention the gathering of Trick or Treat Candy from the other houses in the immediate area.

We would like to continue to augment this unofficial community event while also working to address the safety concerns of every participant. We do not see the holiday of Halloween or the events of Trick or Treating to go away any time soon. If anything, we are seeing the Trick or



# Ashland Assembly of God Church

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Treating event having steadily grown over the past six years. And, in all honesty, this should be a testament and a complement of the great community of Ashland and Southern Boone County that people would drive from Jefferson City and Columbia and Callaway County to come to this subdivision and know that they can have their children and family participate in a safe community event. We would just like to work to make it a little safer by limiting the motorized vehicle traffic for a limited time.

We would like to ask if it would be possible to have the City of Ashland block off Kristy Lane just north of the intersection of Redwood Drive beginning at 6pm and ending at 9pm. This would help to secure a safe area where we and other families are handing out candy during the Halloween Trick or Treat Event. We would like to see that traffic would continue flow through West Bound on Redwood Drive and then continue South Bound on Kristy Lane as well as the reverse direction. And vehicles could continue to make access to Kristy Lane from the north side of the subdivision through the Palomino Ridge Subdivision and using Justin Lane.

Should this plan be allowed to come to fruition, we would want to work with the local paper as well as the community to advertise and communicate the actions of the plan so that the least amount of people would be displaced for the times that we are proposing.

I would like to thank you for your time and consideration regarding this matter and allowing us a few minutes to present this proposal.

In His Service,

Pastor Rob Jackson



# City of Ashland

109 East Broadway, Ashland, Missouri 65010

**Department Source:**

**To: Board of Alderpersons**

**From:** Tony St Romaine

**Board Meeting Date:** October 1, 2019

**Re:** Parks Board Request for Line of Credit

## **EXECUTIVE SUMMARY:**

The Parks Board has submitted two reports for Board of Aldermen consideration at its October 1st, 2019 meeting requesting the establishment of a line of credit to be established to pay for needed park improvements. The "loan" would be paid back using parks sales tax revenues over a determined period of time.

## **DISCUSSION:**

While the establishment of a line of credit or a designated loan fund is not unusual, I wanted to provide some context in light of the newly established Parks Sales Tax which passed in 2018. With the passage of the sales tax to fund Parks, the general fund was then relieved of those expenses which could then be applied to other general fund priorities. In order to seed a designated loan fund we would need to identify an appropriate funding source which logically would be the general fund. So long as the Board is comfortable with using limited general fund revenues for this purpose, it could be done.

The alternative way to fund the suggested park improvements would be to use the current available capital funds in the Parks budget and Friends of the City budget. If we are successful in receiving a Lion's Club grant (50/50 match) for the new bathroom, I would estimate that the City expenditures for a new bathroom and the repairs to the tennis courts would not exceed \$30,000.

The current balance in the Parks (Capital Expenditures) and Friends of the City budget totals approximately \$36,000 although that balance will change as we receive revenue and pay expenses associated with the Fall Festival.

## **FISCAL IMPACT:**

Short Term Impact (cost proposed legislation the next 2 years): \$30,000

Long Term Impact: Estimated \$1,000/year for maintenance of bathrooms and tennis courts





# City of Ashland

109 East Broadway, Ashland, Missouri 65010

ORDINANCE:

RESOLUTION

**Department Source:**

**To: Board of Alderpersons**

**From: Park Board**

**Board Meeting Date: 9/23/2019**

**Re: Park Board Line-of-Credit**

**Executive Summary:**

Establishment of a Parks Line-of-Credit Fund from City Reserves for the sole purpose of matching grant requirements. Funds would be repaid from Park Tax Revenues.

**Discussion:**

Grants for courts, bathrooms, rubberized mulch. or whatever the Parks/Council agrees on. Unanimous approval by Park Board.

**Fiscal Impact:**

Short Term Impact (cost proposed legislation the next 2 years): \$ N/A

Long Term Impact: \$ N/A

**Suggested Board Action:**

To approve a line of credit for matching grant payments from city reserves.

## MEMORANDUM

DATE: 9/24/2019

TO: Honorable Mayor and Board of Aldermen

FROM: Parks and Recreation Board

RE: Recommendation from the Parks and Recreation Board

1. The Park Board would like approval from the Board of Aldermen for approx. \$40,000 cost sharing with the Lions Club Grant for a self-contained new bathroom, if the Lion's Club Grant is received. Also contingent upon the approval of a Line of Credit.

Claire Melvin,  
Administrative Assistant



# City of Ashland

109 East Broadway, Ashland, Missouri 65010

ORDINANCE:

RESOLUTION

**Department Source:**

**To: Board of Alderpersons**

**From: Park Board**

**Board Meeting Date: 9/23/2019**

**Re: Bathrooms**

**Executive Summary:**

Need for new bathroom on opposite side of park with 50/50 Lion's Club Grant. This will help with special events and park activities. Park Board needs a decision to proceed.

**Discussion:**

Proceeding past bids/costs determination would be contingent upon approval of a 50/50 Lion's Club Grant.

Unanimous approval by Park Board.

**Fiscal Impact:**

Short Term Impact (cost proposed legislation the next 2 years): \$Approx. \$20k-\$40k with match

Long Term Impact: \$ Unknown > Utilities/Maintenance

**Suggested Board Action:**

Approve self-contained new bathroom \$40,000.00 (approx.) and costs for Lion's Club Grant, IF Lion's Club Grant is received. Also contingent upon a Line-of-Credit approval for Parks.

## MEMORANDUM

DATE: 9/24/2019

TO: Honorable Mayor and Board of Aldermen

FROM: Parks and Recreation Board

RE: Recommendation from the Parks and Recreation Board

1. The Park Board would like the Board of Aldermen to approve a line-of-credit for the Parks from the City Reserve for the sole purpose of matching grant requirements. Funds would be repaid from Park Tax Revenue.

Claire Melvin,  
Administrative Assistant